

**GOVERNMENT OF INDIA  
MINISTRY OF EXTERNAL AFFAIRS  
REGIONAL PASSPORT OFFICE  
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## **PRESS RELEASE**

### **STUDENTS PASSPORT MELA**

In recent days, this office has been receiving many passport applications from students who are seeking admission abroad. It is observed that due to lack of awareness regarding the documents required some are submitting defective applications and this office is unable to process such passport applications.

Also to prevent such students waiting for their appointment dates, it is proposed to conduct a special Passport Mela for students (above 16 years) on Saturday 14/07/2012 without the requirement of appointment date. Students who are already studying in colleges shall also submit their passport applications in this Mela.

All students who are above 16 years and completed their 10<sup>th</sup> standard can take part in this Mela on walk-in-basis. Tokens will be issued from 9 AM to 11 AM on a first come first serve basis. The maximum processing capacity for each Passport Seva Kendra is given below:

- For PSK Thanjavur 350 Nos.
- For PSK Trichy 250 Nos.

The checklist of documents required to be furnished for applying for the passport;

1. Printed copy of the online registered form with ARN Number
2. Birth Certificate for all applicants who are born on or after 26/01/1989. It should be ensured that the birth certificate contains the applicant name, father's name, mother's name. The names given in the application form should be the same as in the birth certificate.
3. Proof of address for the present address mentioned in the application form. (Refer Website [www.passportindia.gov.in](http://www.passportindia.gov.in))

4. 10<sup>th</sup> or 12<sup>th</sup> standard marks card for non-ECR purpose.
5. Bonafide certificate issued by the college authorities containing the present address and date of birth of the applicant.
6. Valid student Identity card.

For applicants who are below 18 years the following documents needs to be submitted in addition to the above mentioned documents.

1. Valid passport of the parents along with annexure 'H' duly signed by both the parents. In case the parents do not possess a valid passport, an affidavit should be furnished by the parents stating that they are not holding any passport or applied for a passport and they have no objection in issuing a passport for their minor child.
2. In case the minor applicants do not have any address proof in their name, they can give their parents address proof.

Applications will be accepted only under the normal scheme wherein passport valid for 10 years will be issued only after police verification. The fees will be Rs.1000/- in cash.

(K.Balamurugan)  
Regional Passport Officer  
05/07/2012