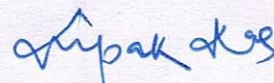Patiala House Annexe,
Tilak Marg, New Delhi
Dated: 04th Fenruary, 2022

Memorandum

With reference to the result of SSC Higher Secondary Level Examination-2018, the candidates selected to the post of Jr. Passport Assistant (JPA) in Central Passport Organization (CPO), Ministry of External Affairs are hereby directed to indicate/ exercise their preferences, in order of priority for allotment of 36 Passport Offices across the country, in the **format enclosed (Annexure-I).** The preference form duly filled/ completed in all respects alongwith the self-attested copy of **Govt. issued ID proof**, may be sent **URGENTLY through email** at **aopsp4@mea.gov.in latest by 09.02.2022.**

2.   The candidates will be allocated Passport Offices based on their Rank (in the SSC Exam)-cum-preference only, to the extent of vacancies available. Nominated candidates are therefore, requested to indicate their preferences for **all the Passport Offices** as per Annexure-I, in the prescribed Proforma. **The candidates are also advised not to leave any column blank.**

3.   The candidates are cautioned that, if for any reasons, he/she **fails** to indicate his/her preferences in the said format, by **09.02.2022**, or any candidate left any column blank or not indicated all the Passport Offices in the preference form, will be allocated Passport Office randomly, without any further communication to him/ her and **NO REQUEST** for change of allotted Passport Office will be entertained at any stage later. The options once excercised shall be **final.**

(Dipak Das)
Under Secretary (PSP-IV)
Phone No. 011-23389646
Email:- aopsp4@mea.gov.in

Enc:- As Above

Copy to:-
1. OSD (PSP) with the request to upload it on www.passportindia.gov.in

TO BE FURNISHED BY THE CANDIDATE SELECTED TO THE POST OF JUNIOR PASSPORT ASSISTANT IN CENTRAL PASSPORT ORGANIZATION (LAST DATE OF SUBMISSION 09.02.2021)

Name of the Candidate	
Roll No.	
Rank.	

Sl. No	Name of Passport Office	Preference
1.	Ahmedabad	
2.	Amritsar	
3.	Bareilly	
4.	Bengaluru	
5.	Bhopal	
6.	Bhubneshwar	
7.	Chandigarh	
8.	Chennai	
9.	Cochin	
10.	Coimbatore	
11.	Dehradun	
12.	Delhi	
13.	Ghaziabad	
14.	Guwahati	
15.	Hyderabad	
16.	Jaipur	
17.	Jalandhar	
18.	Jammu	
19.	Kolkata	
20.	Kozhikode	
21.	Lucknow	
22.	Madurai	
23.	Mumbai	
24.	Nagpur	
25.	Panaji	
26.	Patna	
27.	Pune	
28.	Raipur	
29.	Ranchi	
30.	Shimla	
31.	Srinagar	
32.	Surat	
33.	Trichy	
34.	Thiruvanathapuram	
35.	Vijayawada	
36.	Visakhapatnam	

Note:

1. Please indicate order of preference by putting number 1 to 36 against the Passport Office (with   1 being the most preferred choice). Distinct preference number (1 to 16) shall be mandatorily provided for every Passport Office.

2. No row should be left blank.

Date:	Address for communication:
Signature:	**Mobile No.**